



RUSSELL LIBRARY
123 Broad Street, Middletown, CT 06457
Board of Trustees
Tuesday, May 17, 2016, 7:00 pm
Russell Library Board Room/Annex Building

Agenda

- I.** Call to Order
- II.** Public Session/Comment (Appx. 5 minutes)
- III.** Approval of Minutes (Appx. 5 minutes)
 - a. **ACTION ITEM:** Regular Trustees Meeting (March 15, 2016)
- IV.** Recognition for Board Service (Appx. 5 minutes) : Diane Santostefano and Cynthia Sanders
- V.** New Business: (Approx. 30 minutes)
 - a. **Tour of Repair and Potential Renovation Needs** (Appx. 30 Minutes)
 - i. Public Upper Level Computer Space/Sight Lines, Public Bathrooms, Circulation Area, Lobby Area, Security Needs, Other
- VI. EXECUTIVE SESSION** (Approx. 45 mins)
 - a. **ACTION ITEM:** Motion to Move into Executive Session to Consider the Following Items:
 - i. Review/Discuss w/Architect Potential Security Needs, Concepts & Implementations
 - ii. Discussion Regarding the Negotiation of Professional Architect Services
 - iii. Discussion Regarding Recruitment, Selection, Contract & Compensation for the Position of Assistant Library Director
 - iv. Contractual Bargaining Labor/Management MOU Discussion
 - b. **ACTION ITEM:** Motion to Exit Executive Session and Return to Regular Agenda
- VII.** New Business (Continued): (Approx. 10 minutes)
 - a. **ACTION ITEM:** Motion to Authorize the President of the Board and the Director to sign an MOU, if necessary, with the Bargaining Unit.
 - b. **ACTION ITEM:** Motion to Authorize the President, Finance Committee Chair and Director to take appropriate contractual and government relations steps and petitions to finance the hiring of an architect for a renovation concept design.
- VIII.** Director's Report (Approx. 10 minutes)
- IX.** Other Communications & Sub Committee Reports (Reports Only-Approx. 10 Minutes)
 - a. **INFORMATIONAL ITEMS:** Finance & Audit Committee Report(s)-**Andy**
 - b. **INFORMATIONAL ITEMS:** Policy Committee Report-**Bruce**
 - c. **INFORMATIONAL ITEMS:** Facilities & House Committee Report(s)-**Steve**
 - d. **INFORMATIONAL ITEMS:** Human Resources Committee Report-**Tisha**
- X.** Old Business: (Approx. 15 minutes)
 - a. **INFORMATIONAL & ACTION ITEMS:** Budget Update-**Matt**
 - i. **ACTION ITEM:** Motion to Approve a change in public service hours to balance the Library's budget as a result of flat funding from the City while preserving daytime, evening and weekend services
- XI.** Adjournment: (Approx. Target 9:15PM)

Notable Upcoming Calendar Items/Meetings

- Russell Company Meeting June 21, 2016 6PM
- 1st Board Meeting of New Board Year June 21, 2016 7PM